



09/14/2021

Dear Community Organizations/Employers,

Keith & I excited for the upcoming event, **Your Chance Career & Resource Fair**. We have over 15+ employers and 5+ organizations and agencies joining us on September 21.

As you may know, COVID-19 is still in affect and the number of cases continue to increase. We want to ensure that everyone can participate while maintaining the safety of everyone.

With that we would like to make a few requests:

- Please wear your mask. We will supply the individuals attending the event masks as they come in.
- If you have any symptoms such as fever/chills, cough, sore throat, headache, etc, we ask that you do not attend.
- Maintain at least 3-6 feet between all individuals.

We will make sure that there are masks available to anyone who would like one & hand sanitizer is available. With these steps, we hope to ensure everyone's safety and be able to host another event in the future.

If you have any questions, please reach out to Keith Wollenberg at kwollenberg@actionforchildren.org or I at kayla.davis@intherightdirection.org.

We appreciate your time and effort to bring employment and services to the community.

Sincerely,

Kayla Davis
Founder/Executive Director
A Step in the Right Direction